

QUESTION BANK BUSINESS STUDIES JSS2 3rd TERM 2019

We ek	Topic	S/N	Test	Questions	Answers
1	BOOK_KEEPI NG ETHICS	1.		----- is a code of conduct or rules of morals that a person in a profession should maintain. (a) ethics (c) law (c) procedures (d) none of the above	A
		2		----- is the one that keeps and over sees the money of the organization (a) an accountant (b) a receptionist (c) a cashier (d) MD	A
		3		TAP implies (a) transparency accountability and probity (b) transformation accountant profit (c) transformed accountant profit (d) none of the above	A
		4		A person that is very honest and trust worthy is said to be (a) accountable (b) transparent (c) stingy (d) polite	B
		5		----- means being able to give reason or explanation for an action ,money or responsibility given to you in a clear manner (a) probity (b) accountability (c) transparent (d) polite	B
		6			C
		7			D
		8			D
		9			D
		10			D
		11			D

		12			<i>A</i>
		13			<i>A</i>
		14			<i>A</i>
		15			<i>A</i>
2	LEDGER ENTRIES	16			<i>C</i>
		17			<i>C</i>
		18			<i>A</i>
		19			<i>A</i>
		20			<i>C</i>
		21			<i>D</i>
		22			<i>D</i>
		23			<i>B</i>
		24			<i>C</i>
		25			<i>D</i>
		26			<i>B</i>
		27			<i>D</i>
		28			<i>C</i>
		29			<i>B</i>
		30			<i>D</i>
3.	CASH BOOK 1 (PETTY)	31			<i>B</i>
		32			<i>D</i>
		33			<i>C</i>

		34			C
		35			A
					B
		28			D
		29			D
		30			D
		31			D
		32			B
		33			C
		34			A
		35			C
4	CASH BOOK 2 (ONE COLUMN)	36			B
		37			B
		38			B
		39			C
		40			B
5.	CASH BOOK 3 (TWO COLUM)	41			B
		42			C
		43			D
		44			A
		45			A

		46			
		47			
		48			A
		49			D
		50			A
6.	BUSINESS OPPORTUNIT Y	51			D
		52			C
		53			A
		54			D
		55			D
7	OFFICE EQUIPMENT AND PROCEDURE	56			A
		57			A
		58			
		59			B
		60			C
		61			B
		62			
		63			C
8	OFFICE	64			D

	EQUIPMENT				
		65			B
		66			B
		67			A
		68			D
		69			A
		70			A
		71			B
9	Advertisement 1	72			B
		73			D
		74			A
		75			C
		76			A
		77			B
10	Advertisement 2	78			A
		79		All the followings are types of advertisement except (A) information advertizing (B) persuasive advertising (C) competitive advertising (D) clapping advertisement	D
		80		Which of the following advertisement involves the giving a potential buyers enough reasons to enable him/her takes a decision (A) persuasive advertisement (B) competitive advertisement (C) clapping advertisement (D) speaking advertisement	A
		81		The act of shifting customers interest from one product to another is known as _____ advertisement (A) persuasive (B) competitive (C) speak (D) informative	B
		82		All the followings are functions of advertising except (A) enlightens the public of the products manufactured by a company (B) helps the public to	C

				understand the usefulness of the products (C) to make the consumers laugh and fall is on the ground (D) inform the public where product can be obtained	
		83		When an advertising agent hides under a false name to market his products, he has succeeded in (A) playing hide and seek (B) entertaining the consumers (C) breaking government advertising ethic (D) discovering how to sale	C

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THEORY QUESTIONS ANSWER QUESTION 1 and ANY other three QUESTIONS

1. RECORD THE FOLLOWING TRANSACTIONS IN ONE COLUMN CASH BOOK OF MR CAJETHAN (10marks)

- a. APRIL 1, MR. CAJETHAN started business with capital -----#20,000
- b. APRIL 2, paid cash to BERNICE -----#3,500
- c. APRIL 3, bought goods _____#3,000
- d. Receive cash from CHIAMAKA -----#2,000
- e. APRIL 4, bought goods from FAVOUR for cash-----#2,500
- f. APRIL 9, paid cash from MADU -----# 2,500
- g. APRIL 12, cash sales -----#3,000
- h. APRIL 13, paid rent by cash-----#3,000
- i. APRIL 15, sold goods for cash -----#2,000
- j. APRIL 17 paid cash to ROBBINSON _____-#2,500
- k. APRIL 21, sold goods for cash -----#1,500
- l. APRIL 22, paid stationery-----#500
- m. APRIL 24, paid transport -----#1,000

(Question one is compulsory)

2. a. Explain the meaning of office equipment
- b. List types of office equipment
- c. List the importance of...